

ATHENS REGIONAL LIBRARY BOARD
Draft Minutes of January 17, 2013 Meeting
Athens-Clarke County Library Board Room

Meeting was called to order by new Chairman Moak (Madison County) at 3:30 PM. Present were Mr. Wyatt, Ms. Brodrick (Oconee County), Ms. Shoemaker, Ms. Slater (Franklin County), Ms. Arnold, Mr. Gresham, Mr. Shapiro (Oglethorpe County), Mr. Hopper, Mr. Prokasy (Athens-Clarke County). Absent were Mr. Nale, Ms. Harrison (Madison County), Mr. Miller (Franklin County), Ms. Bogue (Athens-Clarke County), Mr. Bentley (Athens-Clarke County), and Ms. Holt (Oconee County). Staff present were Mrs. Ames, Mrs. Simonds, Ms. Green, Ms. Brumby, Mr. Deal, and Ms. Ovington, who recorded the Minutes. The Board Members went around and introduced themselves to all present. Assistant Directors were introduced.

The Minutes of October 18, 2012 board meeting were unanimously approved (moved by Mr. Wyatt, seconded by Ms. Shoemaker). The Agenda was unanimously approved (moved by Mr. Prokasy, seconded by Mr. Gresham). There was no public comment.

Staff Report:

Staff Reports were given by Ms. Donna Brumby (Mobile Computer Lab and RFID Conversion Project), Computer Operations Manager Mr. Greg Deal (changes to eRate and Broadband), and Ms. Green (new law mandating the mandatory reporting of child abuse).

Ms. Brumby offered the Board information on two topics. Mobile Computer Training Labs: ARLS is partnering with Northeast Georgia Regional Commission to use that organization's mobile computer training labs. This pilot project will be offered in the four ARLS counties served by NEGRC. Computer trainers from the libraries will offer basic computer introduction classes in Lexington, Winterville, Comer, Sanford, and Bogart. Also, ACCL's self-checkout and automated materials handling system are being set up. Over 100,000 items in the A-CCL collection have already been tagged for Radio Frequency Identification (RFID). The Madison County Library Board has approved using remaining construction funds to purchase an RFID self-checkout system for the Madison County Library, as well.

Mr. Deal then gave a report about eRate and Broadband. GPLS is implementing changes in how bandwidth is provided to libraries. Currently, services are provided by GPLS via their contracts with AT&T, and they provide filtering services as well. In the future, GPLS is asking libraries to contract with local service providers in order to increase bandwidth at lower costs. For libraries, this will mean we must find providers and filtering for our libraries and apply for e-rate reimbursements.

Ms. Green gave an overview of the state's child abuse reporting laws. As of July 1, 2012, library employees and library volunteers are included in the list of "mandatory" child abuse reporters.

Financial Report:

Athens Regional Library System 2nd Qtr FY13 financial report. Mrs. Simonds stated that we should be at approximately 50% of the fiscal year 2013. Total revenues were at 50.26% and expenditures were at 46.34%. Mrs. Simonds also included a handout of total outside grants and revenues for the region totaling \$14,772,053. The full financial report was presented to the board for informational purposes.

Mrs. Simonds submitted the proposed State (Georgia Public Library Services) of Georgia travel reimbursement rate for Tier I travel increase from 55.5 cents per mile to 56.5 cents per mile effective January 1, 2013. Motion by Ms. Slater, second by Ms. Shoemaker and unanimous support for said rate increase.

Mrs. Simonds also stated that the annual Audit (AUP) engagement was performed on January 15th by Certified Public Accountant, Mr. Randy Sanders. Mr. Sanders stated that timeliness issues from prior fiscal years had significantly improved, and all bank reconciliations have remained current since April of 2012.

Based on his review of activity pertaining to capital projects funds and discussions with the System's Business Manager, while funding may have been available to cover these deficits, accounts receivables were not recorded in the general ledger or noted in the financial system. Mrs. Simonds will present the fund financial statements FY12 to the regional board as they are finalized by the Auditor.

Regional Reports:

Franklin County

Ms. Slater reported the book sales went well, traffic there was slow but now it's picked up. Ms. Shoemaker described the architects' proposing solutions to their request for less cost, more value engineering, on Royston's building project. No bid accepted yet.

Athens-Clarke County

Mrs. Ames reported the brick pavers still on sale through the Endowment Board, and a Grand Opening celebration will be held Sunday, April 4th at 4 pm which also coincides with the library system's 100th Anniversary, mayor to attend. Renovation-final Phase 3 moves upcoming.

Oglethorpe County

Ms. Arnold reported the new HVAC system was installed and energy costs have gone down. Branch Manager Tiffany Speed credited for turnouts of Fall Fest and Toddlers programs.

Oconee County

Ms. Brodrick said the Friends' donated \$26,000 from the sale & built a storage building. Kindles & mp3 players being checked out, costume swap was successful.

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Madison County

Mr. Moak said the County gave clearance to hire another employee. Maintenance person hired, & cleaning svc. Friends donated 5k. Patron use is up, security contract upcoming.

Director's Report:

Mrs. Ames spoke of the Governor's new budget asking for a 3% cut and nothing to benefit libraries; however, money left over from MR&R allotment may be vied for so she encouraged members to make proposals. Report covering calendar year praised staff.

Unfinished Business:

Building Reports were included during Regional Reports. Ms. Slater had a protocol amended that would require a quorum of her county board members and not just the executive committee for Royston bids. Board members also approved a mileage reimbursement increase as well as for ACCL have new HVAC--motion by Ms. Arnold, second by Mr. Shapiro and unanimous support. Mr. Moak said he'll finalize Committees soon.

Announcements:

Mrs. Ames announced that there will be a Varsity Hot Dog Day in Atlanta at the capital on Jan. 29th 11am to 1:30pm to advocate for GA libraries.

The meeting was adjourned at 4:35 pm (moved by Ms. Gabriel, seconded by Ms. Bogue).

Next Meeting is April 18, 2013, at 3:30 pm in the Athens Regional Library System Board Room.

ATHENS REGIONAL LIBRARY BOARD

Draft Minutes of April 18, 2013 Meeting

Athens-Clarke County Library Board Room

Meeting was called to order by Chairman Moak (Madison County) at 3:30 PM. Present were Mr. Wyatt, Ms. Holt (Oconee County), Ms. Slater, Mr. Miller (Franklin County), Ms. Arnold, Mr. Gresham, Mr. Shapiro (Oglethorpe County), Mr. Nale, Ms. Harrison (Madison County), Mr. Hopper, Mr. Prokasy (Athens-Clarke County). Absent were Ms. Brodrick (Oconee County), Ms. Shoemaker (Franklin County), Ms. Bogue (Athens-Clarke County), and Mr. Bentley (Athens-Clarke County). Staff present were Mrs. Ames, Mrs. Simonds, Ms. Green, Ms. Brumby, Mr. Greg Deal, Ms. Natalie Wright and Ms. Ovington, who recorded the Minutes.

The Minutes of January 17, 2013 board meeting were unanimously approved (moved by Mr. Nale, seconded by Mr. Wyatt). The Agenda was unanimously approved (moved by Mr. Miller, seconded by Mr. Hopper). There was no public comment.

Staff Report:

Staff Reports were given by Computer Operations Manager Mr. Deal and Ms. Wright (new website), Ms. Green (Family Literacy), and Ms. Brumby (eBook Report). The Computer Operations representatives gave an overview of the new website and all its marked improvements inspiring a round of applause from all present.

Ms. Brumby, Assistant Director for Regional Services, shared information concerning developments in e-publishing and Athens Regional's membership in Georgia Download Destination (GADD). Mrs. Ames and she will be attending a GADD meeting and vendor demonstration on May 6. Ms. Green told board members about family literacy programs around the regional system. These include ESL classes at Pinewoods and the Prime Time grant program at ACCL.

Financial Report:

Mrs. Simonds presented the financial report for information purposes. She stated that we are at 75.95% revenues and 73.24% expenditures. She presented a handout that showed outside grants (including construction grants) totaling 14.7 million dollars. Mrs. Simonds stated that she recently attended a Business Manager's Conference in Savannah, Georgia where she learned of new purchasing regulations and guidelines. She presented a proposed purchasing policy for ARLS suggesting that the policy committee look it over to be voted on in July. ARLS proposed purchasing policy designates who is allowed to make purchasing decisions and who is designated to use purchasing credit cards. It also regulates internal controls with reconciliations from the card statements to the receipts of purchases.

Regional Reports:

Oglethorpe County

Mr. Shapiro reported there are openings for three trustees on their Board and at the last meeting there was no quorum. He discussed the replacement of the HVAC system and how it is not saving energy as they'd planned for it to. They are looking for solutions as the warranty expires in July. They had a 2-Day Book Sale that brought in \$500, and their Friends group has no officers and the president is resigning.

Oconee County

Mr. Wyatt reported about Cynthia Jameson has retired as the Bogart branch supervisor, replaced by Donna Butler. They continue to ask resources for funding such as the City of Bogart pledging \$1,000. Patrons have requested permission to use e-cigarettes, and their Board will accept the ARLS policy on that once it's set.

Athens-Clarke County

Mr. Hopper spoke in detail of the dedication ceremony and the Family Fun Day, 150-175 people attended. Patrons suggested posting the Honor Roll of names of those who've served the ACCL as a permanent fixture, as well as old building dedication plaques.

Franklin County

Ms. Slater reported their SRP plans are being made, Lavonia is now having a second Book Club in the afternoon (their County has three now), their Friends group has been active and continue to donate money, they are working on their new Strategic Plan for '13-'18, and that the Royston construction is going fine with a plan of having it completed by Sept.

Madison County

Mr. Nale talked about how, even though the construction has been finished for a year, there are still things like leaks that are being tended to. Patron visits have increased by a great amount in the last quarter. They renewed their cleaning contract and made \$4,400 at their Friends' Book Sale. Other pledges have been made for more donations, as well.

Director's Report:

Mrs. Ames spoke of the two events celebrating the library's reopening, Family Fun Day on April 6 and the Dedication on April 7. The newspaper coverage with the timeline of the library's history since 1913 was noted. The Boomers "Thanks for the Memories" video was added to the video archives. Her report included Summer Reading Program plans, personnel changes as well as legislative news and MRR developments.

Audit Report:

Ms. Simonds also presented an audit report on the ARLS FY12 Audit –AUP. Randy Sanders, CPA, performed the engagement in January 2013 and noted the following:

Mr. Sanders noted significant improvements in the timeliness of activity being posted in the accounting system prior to the end of the fiscal year. As a result, posting of activity appeared to be current starting in April of 2012 and is continuing to be current. Based on his review of activity pertaining to capital projects funds and discussions with the System's Business Manager, while funding may have been available to cover these deficits, accounts receivables were not recorded in the general ledger or noted in the financial system. The Corrective Action Plan is attached.

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Committee Assignments:

Chairman Moak placed each member onto a Board Committee.

New Business:

Ms. Brumby presented a draft she created for a Smoking Policy. Chairman Moak suggested a change and it was discussed. He directed the Policy Committee to meet and they'd vote on it at the next meeting.

Ms. Green presented information of a recent solicitation attempt at ACCL, and it was discussed so the policy was reiterated. This, too, will be taken up by the Policy Committee.

Chairman Moak gave everyone a blank Director's Evaluation Form and stamped envelope, asking each to send a completed form to him before May 15th. He then directed the Personnel Committee to meet Tuesday, May 28th to discuss and finalize.

No Announcements.

The meeting was adjourned at 5:10 pm (moved by Mr. Nale, seconded by Mr. Gresham).

Next Meeting is July 18, 2013, at 3:30 pm, location TBA.

ATHENS REGIONAL LIBRARY BOARD
Draft Minutes of July 18, 2013 Meeting
Athens-Clarke County Library Board Room

Meeting was called to order by Chairman Moak (Madison County) at 3:30 PM. Present were Ms. Brodrick, Ms. Holt (Oconee County), Ms. Slater, Ms. Shoemaker (Franklin County), Ms. Arnold, Mr. Gresham, Mr. Shapiro (Oglethorpe County), Mr. Nale (Madison County), Mr. Hopper, Mr. Bentley, Ms. Bogue, Mr. Prokasy (Athens-Clarke County). Absent were Mr. Miller (Franklin County), Ms. Harrison (Madison County), Mr. Wyatt (Oconee County). Staff present were Mrs. Ames, Ms. Simonds, Ms. Green, Ms. Brumby, Ms. Stanley, and Ms. Ovington, who recorded the Minutes.

The Minutes of April 18, 2013 board meeting were unanimously approved (moved by Mr. Prokasy, seconded by Mr. Shapiro). The Agenda was unanimously approved (moved by Mr. Bentley, seconded by Mr. Shapiro). There was no public comment.

Staff Report:

A Staff Report was given by Ms. Angela Stanley, Heritage Room Librarian – after an introduction she explained various types of county books available in Heritage Room, described regional resources including Revolutionary War, Civil War, African-American history, Georgiana, local history, migration trails, etc. Described resources available online from all locations (Ancestry Library Edition, HeritageQuest, Fold3, FamilySearch, Digital Library of Georgia). Explained that all class handouts are available online, and we do provide remote reference and will scan/email images for free. She will come out to branches to teach genealogy classes on location or in mobile computer lab (15/6 passenger vans available). And she described current (WWII oral history VHS tape conversion) and forthcoming digitization projects (online exhibit of selections from archival collections).

Financial Report:

Mrs. Simonds stated that at June 30, 2013, the regional revenues were at 103.81% and the expenditures were at 103.38%. The overall revenues were at 100.95% and the expenditures were at 99.43%. Mrs. Simonds stated that the region earned \$35,362 in lost book fees. This will be spent on regional materials.

Mrs. Simonds also discussed the Corrective Action Plan. The cash balance by fund issue with the bank reconciliation has been corrected by Blackbaud. The outstanding checks and bank drafts will be cleared every 3 months to avoid outstanding check issues. Accounts receivables will be booked on the general ledger at the end of each fiscal year. Bank reconciliations and journal entries are now being recorded timely.

Mrs. Simonds submitted the State Grant Completion report for the year ended June 30, 2013, the signature authority for fiscal year 2014, the Fiscal Year 2013 Application for State Aid to Public Libraries, and the state certifications to the board to be signed by Chairman Moak.

Regional Reports

Franklin County:

Ms. Shoemaker reported they are working on the building, it's on schedule, and they are planning to have a dedication ceremony in Mid-October. They are making offers to a number of county leaders and supporters who want to speak an opportunity to speak briefly for a few minutes. There is an MRR grant for the Lavonia-Carnegie building's soffit and the City is matching those funds. Working on Strategic Plan. SRP going well.

Madison County:

Chairman Moak reported that they did review their projected budget for FY14 that will soon be presented to the Commissioners and it was all balanced. Their planned effort for the fundraiser with their Friends of the Library, the Colbert 4th of July Festival and Parade, got rained out, but they did have some donations that covered the expense such as the sign-up fee. Mrs. Ames added that the mobile computer lab has been highly successful with 129 people participating in classes in the first five months of the program. Donna Brumby is coordinating the project and welcomes suggestions for future locations if more than five people might attend the event.

Athens-Clarke County:

Mr. Prokasy reported that the ACCL Endowment has raised \$93,000 of their million dollar goal for the auditorium. Donations are accepted in the amount of a few thousand dollars to name a room in the building. There is now a competitive mini-grant program to encourage innovation in programs and services. Construction is substantially completed, final punch-list being worked on as well as HVAC issues. Visiting author Karin Slaughter is to present and sign books at July 19 FOL event.

Oglethorpe County :

Ms. Arnold reported on some of their current programs. Circulation is up, and 300 people attended the SRP Kick-off. Mr. Shapiro spoke on efforts to revitalize their FOL, board, and officers. November 7 is their Book Sale, and they voted to approve a tentative budget.

Oconee County:

Ms. Holt reported that Oconee County Librarian Jackie Elsner was awarded the Four-Way Test Award for Outstanding Service to the Community by the Rotary Club of Oconee County. Col. (ret) Lawrence Saul, who is a Senior Lecturer at the Naval Postgraduate School, Monterey, California, presented a lecture on the Battle of Gettysburg on April 29th and 85 people attended—they also arranged to have him give another presentation in September on the Battle of Chickamauga. Strategic Plan was approved and will go through 2018. Working on July 31 End of Summer Party with the Southeastern Reptile Rescue Program.

Director's Report:

Mrs. Ames spoke of frustrations that health insurance continues to spiral up, and every penny is being squeezed to cover the costs of it. The immediate result is that staff vacancies are remaining open for a little while because the cost of benefits is exorbitant and yet essential for recruiting employees. The State Library is going through a mandate process to see how State Librarian positions are to be—it may mean the loss of several Librarian positions and that impacts service delivery throughout the Region—there may be more developments on this come September. TIAA-CREF is sponsoring the Path2College 529 Plan's Reading Makes Cent\$ Summer Reading sweepstakes awarding \$1,529 for children's materials for the greatest number of children/youth enrolled in the SRP. It's free, an awareness sort of effort open to anyone enrolled in the SRP. The Annual Report is being worked on with every statistic available being included in it. An aim is to prove to the State that libraries are very busy and valuable places. Library visits have increased though circulation has not necessarily gone up (except for renovated libraries).

Unfinished Business:

Policy Committee:

Mr. Hopper noted there were to be two policies voted during the meeting and now there are four-

PINES DVD Circulation Policy has been dictated by PINES--you can have fifteen DVDs at any one time.

Discussion on the ARLS Parking Lot Utilization Policy regarding how not every detail will be covered and there may be instances that are decided upon on a case-by-case basis. A policy is needed so that staff can uphold it with patrons, so this was presented. Discussion about situations at branches regarding their parking lots.

ARLS Solicitation Policy will cover most scenarios, but there may be exceptions approved.

Smoking and Smokeless Tobacco, eCigarette Policy. No staffmember may smoke in a library vehicle. eCigarettes were explained.

Motion by Chairman Moak that they collectively vote on all four policies the Committee recommends (Seconded by Mr. Hopper). No Discussion, Unanimously Approved.

2013 ARLS Budget Amendment: not needed

Personnel Committee:

Mr. Prokasy stated they have not met regarding the Director's Evaluation and are to meet immediately after this meeting.

New Business:

2014 ARLS Budget

Mrs. Simonds presented the Regional Proposed budget FY14. The state personnel grant will be \$24,255 less than FY13 due to retirement of experienced librarians being replaced by less experienced librarians. Also, the System and Services grant will be \$153.10 higher in FY14. The Materials grant will stay the same at \$26,664. The NEGA Talking Book Center grant will be increased by \$2,520.00. All budgets were voted on and approved by the board—Personnel (Moted by Ms. Bogue, Seconded by Mr. Shapiro), Materials (Moted by Ms. Bogue, Seconded by Ms. Shoemaker), System and Services (Moted by Ms. Bogue, Seconded by Ms. Brodrick), NEGA-TBC (Moted by Ms. Bogue, Seconded by Mr. Gresham),

Recommendation to Purchase Replacement Vehicle for Station Wagon

Discussion, then there was a vote to allow Mrs. Ames to be able to purchase a vehicle for \$22,000 or less (plus trade). (Moted by Ms. Bogue, Seconded by Mr. Prokasy), unanimously approved.

Signature Authority

It was granted to Mrs. Ames for FY14 (Moted by Mr. Hopper, Seconded by Ms. Bogue), unanimously approved.

Talking Book Center Memorandum of Understanding

Discussion and explanations, then the Memo was unanimously voted upon so that Chairman Moak has the authority to sign it (Moted by Mr. Hopper, Seconded by Ms. Holt).

Purchasing/Credit Card Use Agreement

Ms. Simonds also presented the ARLS Purchasing Card Guidelines for approval. Mr. Prokasy suggested removing the last sentence under "Definitions." This sentence will be removed and the guidelines were then unanimously approved. (Moted by Mr. Hopper, Seconded by Mr. Nale).

MMR Memorandums of Understanding

The board voted unanimously to give Chairman Moak the authority to sign each of the four of them (Moted by Ms. Bogue, Seconded by Mr. Bentley). They include... Athens \$100,000, Oglethorpe \$4,225, Bogart \$55,000, and Lavonia \$13,750.

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Announcements:

Included in packets were two articles containing information to keep in mind when talking to legislators.

On this day Chairman Moak also signed the FY14 Application for State Aid to Public Libraries, Certifications Regarding Debarment, Suspension and Other Responsibilities Matters; Drug-Free Workplace Requirements; Lobbying; Federal Debt Status; and Nondiscrimination. Also signed was the Memorandum of Understanding between ARLS and GPLS for FY14.

The meeting was adjourned at 4:40 pm (moved by Mr. Gresham, seconded by Ms. Arnold).

Next Meeting is October 17, 2013, at 3:30 pm in the Athens-Clarke County Library Board Room.

ATHENS REGIONAL LIBRARY BOARD
Draft Minutes of October 17, 2013 Meeting
Athens-Clarke County Library Board Room

Meeting was called to order at 3:30 pm by Vice-Chairman Cheryl Slater (Franklin County) as Chairman Mike Moak (Madison County) was absent. Present were Mr. Wyatt (Oconee County), Ms. Shoemaker, Mr. Miller (Franklin County), Mr. Gresham, Mr. Shapiro (Oglethorpe County), Mr. Nale, Ms. Harrison (Madison County), Mr. Hopper, Ms. Bogue, Mr. Prokasy (Athens-Clarke County). Absent were Ms. Arnold (Oglethorpe County), Mr. Bentley (Athens-Clarke County), Ms. Brodrick, Ms. Holt (Oconee County), and Mr. Moak (Madison County). Staff present were Mrs. Ames, Ms. Simonds, Ms. Green, Ms. Brumby, and Ms. Ovington, who recorded the Minutes.

The Minutes of July 18, 2013 board meeting were unanimously approved (moved by Ms. Harrison, seconded by Mr. Nale). The Agenda was unanimously approved (moved by Mr. Gresham, seconded by Ms. Harrison). There was no public comment.

Staff Report:

A Staff Report was given by Ms. Donna Brumby on plans for Staff Development Day on November 11th, all ARLS libraries will be closed that day. She presented the schedule that will include trainings, book talks, and a keynote speaker. Then Ms. Trudi Green talked about the Affordable Care Act and how librarians have been trained to know the point up to which they may inform patrons of its intricacies and refer them to local organizations for advice.

Financial Report:

Ms. Simonds reported that we are ending our 1st quarter FY14 reporting period. We are at 25.30% on the revenue side and 23.96% on the expenditure side. She reported that dues and registrations were high because they are one-time yearly expenditures that have been spent in the beginning of this fiscal year. She also reported that the workers compensation and insurance expenditure budgets will not be spent until March 2014, when ARLS receives the annual invoice from our carrier Boswell Group.

Regional Reports

Madison County:

Ms. Harrison said their board met the previous week and they are waiting to hear back from the Commission about their Budget Proposal. They are still having issues with their A/C, trying to resolve mold and mildew problems. The punch list's main problems involve leaks. They had a successful Summer Reading Program with attendance at 38,022, and had some events in conjunction with the school system. They offered a weekly lunch with a craft. There was a summer STEM program for Science Technology Engineering Mathematics, also with the school system. Their Friends of the Library (FOL) group raised \$5,500 at their Book Sale. In September they had 74 new library

cards added. The Comer Lions Club gave away free fair tickets. The end of that month they had a "Banned & Busted" event where a young patron had their photo taken with a banned book and then a magazine was made of them all. SRP attendance was 38,022.

Franklin County:

Ms. Shoemaker reported on one branch, Royston, is finalize renovation/construction, and the other, Lavonia, is beginning repair work, especially on the front soffit and in sealing brick. Bushes and trees will also be cleared and trimmed. The City of Lavonia granted them \$12,500 to match a grant they received. Then they'll look at improving the inside of the building. The Friends of the Lavonia Library made \$2,200 at their Book Sale. In Royston, they are looking forward to their Grand Re-opening on November 17th with plans being made re: who is speaking then—FOL is providing food. They are to get a punch list at an upcoming OAC Meeting. They had trouble with roofers, so they changed companies—floors went down the previous week. FOL is selling brick pavers at \$100 each and 26 have been sold.

Athens-Clarke County:

Mr. Hopper reported the Athens Sports Hall of Fame requested space for their displays and committees are deciding on whether or not it may be feasible. An ACCL Wall of Honor with over 300 names may be created to hang on the wall in the Appleton Auditorium. Public Art has been approved and is being worked on. Almost \$100,000 has been raised to complete the Appleton Auditorium naming effort, they have \$2,700 left to raise. Meeting Room Policy and Exhibit Policy has been worked on and approved. ACCL finished y13 at 99.00% re: budget expenditures and 98.43% revenue. The renovation punch list is still three pages long. FOL pledges total \$23,000 and they raised \$8,000 at their Book Sale.

Oglethorpe County:

Mr. Shapiro relayed that computer use has dropped due to the age of the computers, and so they need to be brought up to date. There has been a 2,200 increase of use with WiFi. Storytimes on Wednesdays is going very well, and they have a Teen event once a month. Book Clubs and FOL are active, Grandparents Month was celebrated with lunch at the Senior Center, and food was donated by Lexington and Crawford. Teens are shown a movie once a month with parental approval. The Adult Book Discussion meets six times a year, every Tuesday and Thursday there are free computer classes (with a waiting list to join), and the mobile computer lab is being used. They'll get word out about the lab at the FOL Book Sale coming up in Nov. They have three new, energetic Board members and will now elect Officers.

Oconee County:

Mr. Wyatt stated the FOL Book Sale made \$23,000, which brings the total raised in the past three years to over \$100,000. They now have a storage building and sorting area so they're hoping to grow that effort with two sales a year now. Landscaping is covered via SPLOST. Jackie Elsner setting priorities for FY15 budget proposal. Brian Hawkings stepped down as Chair, Susan Brodrick stepping up as Acting Chair through December. Kelly Holt is Chairing the next meeting. A four-member search committee has formed for members/officers.

Director's Report:

Mrs. Ames spoke of how the ACCL FOL has entered ACCL into the Kroger Communities program as a fund-raising opportunity, and everyone was encouraged to investigate doing the same as a fundraising opportunity. New copiers and computers are being considered for several locations. An article on the Value of Libraries was discussed. She briefed everyone on all the expansions and renovations. Hot Dog Day and talking with legislators was encouraged.

Unfinished Business: No Unfinished Business

New Business:

A list of Scheduled Closings dates for all ARLS branches for 2014 went up for a vote and was approved unanimously (moved by Mr. Nale, seconded by Ms. Bogue).

Announcements:

Board Meeting Dates for 2014

All Libraries closed all day on Nov. 11 for Staff Development Day

An Executive Session convened to discuss and vote upon the Director's Evaluation and staff was excused at 4:24 pm (motioned by Mr. Shapiro, seconded by Mr. Nale).

The Meeting was adjourned at 4:27 pm (motioned by Mr. Hopper, seconded by Mr. Nale)

Next Meeting is January 16, 2014 at 3:30 p.m., Athens-Clarke County Board Room